

Dates and deadlines 2018 – 2019

The following are proposed dates and deadlines for the annual renewal cycle. Clubs in BC and Alberta, please note: you may have deadlines preceding the ones for the rest of Canada. Please follow directions given by your Regional Director or Sanctions Coordinator.

- 1) **Friday, Aug 17** – first packages sent to clubs based on 2018 information; check and revise for 2019.
- 2) **Saturday, Sept 1** - Membership number cut-off date for setting club membership dues according to new fee schedule approved at the 2007 AGM in Victoria, BC and revised by the Board of Directors annually.
- 3) **Wednesday, Sept 5** – Deadline to notify CVF office of club membership total for new membership fees.
- 4) **Saturday Sept 8** – Deadline for Volkssport Canada submissions.
- 5) **Wednesday, Sept 19** – deadline for clubs to complete spreadsheet or return paperwork to CVF based on #1 above for 2019.
 - a) **Thursday, Sept 13 – Clubs in Alberta only** – CVF & VAA dues and membership forms, Sanction forms all go to Richard Parr. And Event Calendar Tear sheets only for 2019 calendar year go to Denise Wallbank.
- 6) **Friday, Sept 21**– final, updated information for 2019 sent back to clubs for verification, revision, and possible additions.
- 7) **Wednesday, Oct 17** – deadline to return completed revision of scheduled events and permanent trails, or return paper information for 2019 back to CVF office.
- 8) **Thursday, Nov 1** – first quarter 2019 bill for [a] walks, [b] annual renewal of membership and [c] club membership fee totals sent to clubs.
- 9) **Saturday, Dec 1** – [a] club membership renewal, [b] club membership total fees and [c] first quarter 2019 sanction fees due from clubs.
- 10) **Saturday, Dec 8**: deadline for Volkssport Canada submissions.
- 11) **Friday, Feb 8, 2019** – Request for AGM motions sent to clubs.
- 12) **Friday, Feb 8, 2019** – Notice of Annual General Meeting package sent to clubs
- 13) **Friday, March 8, 2019** – Deadline for submission of reports for 2019 CVF Annual Report – Volkssport Canada Edition
- 14) **Friday, March 8, 2019** – deadline to return AGM motions from clubs.

- 15) Thursday, April 18, 2019** – deadline to submit CVF Volunteers Service Merit Award Nominations and Proxies from clubs.
- 16) Friday, April 26, 2019** – information sent to materials supplier for AGM Awards, etc.
- 17) Wednesday, May 8 OR Saturday/Sunday, May 11 / 12, 2019** – **World Walking Day[s]**.
- 18) Saturday, May 18 to Monday May 20, 2019** – **CVF National Walking Weekend. President's Challenge**. All clubs are encouraged to schedule an event this weekend to see if we can put all the distances together to total the distance across Canada.
- 19) Friday, May 10, 2019:** Deadline for **2018 Best Volkssporting Festival** nominations to CVF office.
- 20) Sunday 26 May 19 CVF AGM by Conference Call at 15:00 EDT**